

Fifth Judicial District
Department of Correctional Services

Policy Manual

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Approved By:


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Unit: 5th Judicial District Substance Abuse
Treatment Programs

Subject: Interrelationship with Other Service
Components and Providers

POLICY

The 5th Judicial District Substance Abuse Treatment Program makes appropriate referrals.

The Substance Abuse Treatment Program will utilize outside agencies for clients who are in need of or desire services that are not provided in the Program.

The 5th Judicial District Substance Abuse Treatment Program will utilize outside agencies and sources to engage on-going support in the community.

PROCEDURES

1. The Counselor will make appropriate outside referrals based on the individual needs of the client as determined by the initial assessment, treatment plan reviews or client request. Such referrals may include but are not limited to the following:
 - A. Programming and groups facilitated by the 5th Judicial District Support Services Center
 - 1) Controlling Anger and Learning to Manage it
 - 2) Thinking for a Change
 - 3) Corrective Thinking
 - 4) Moving On
 - 5) Beyond Trauma
 - 6) Seeking Safety
 - 7) Victim Impact
 - B. Medical Services
 - C. Mental Health Services
 - D. Support groups or meetings
 - E. Marriage counseling
 - F. Recovery or halfway housing
 - G. Education and employment assistance
2. The Counselor will inform the client of the need for referral and will negotiate involvement with the client. Releases of information will be signed and the Counselor will coordinate the referral, follow up with the referral source for continuity of care, and the Counselor will document follow up in the progress notes.

In instances where the client refuses to follow through with the referral, the Counselor will document the client's refusal in progress notes as well as the Counselor's ongoing attempts at continued negotiation.